

## POLICY FOR VEHICLE SAFETY AND MANAGEMENT

The University of Scranton is implementing this vehicle safety program to promote the personal safety of members of the University community and to reduce the risk of University liability from the operation of University owned or leased motor vehicles. This policy addresses the safety of the vehicles, the competency of the drivers and the procedures to ensure safe operation of the vehicles. The secretary to the Treasurer will function as the central coordinator for all drivers and vehicles. In order to drive a University vehicle or transport others on behalf of the University of Scranton a person must be listed as a qualified driver.

### Driver Qualifications:

Drivers must provide the University vehicle coordinator with driver information including date of birth, driver's license number, and name as it appears on the license.

In order for a driver to be approved as a qualified driver he or she must:

Be at least 19 years old.

If a student, be at least a sophomore.

Maintain a reasonable safe-driving record in the judgment of the University . Generally, this means no more than one moving violation within the past three years, no reckless driving or driving under the influence of alcohol citations within the past four years, and no serious at-fault accidents.

Will attend the next available University-sponsored defensive driving course. If under the age of 21, will attend the more lengthy Public Safety defensive driving course.

Agree in writing to the attached "Driver Obligations".

Note: Persons interested in renting vehicles for Intercollegiate Athletics, Student Activities or Collegiate Volunteers purposes should refer to those policies for van rental procedures.

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I have read the forgoing Policy for Vehicle Safety and Management and the attached Driver Obligations, and I agree to abide by the terms of these documents.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Date

## Driver Obligations