

Improving Website Accessibility

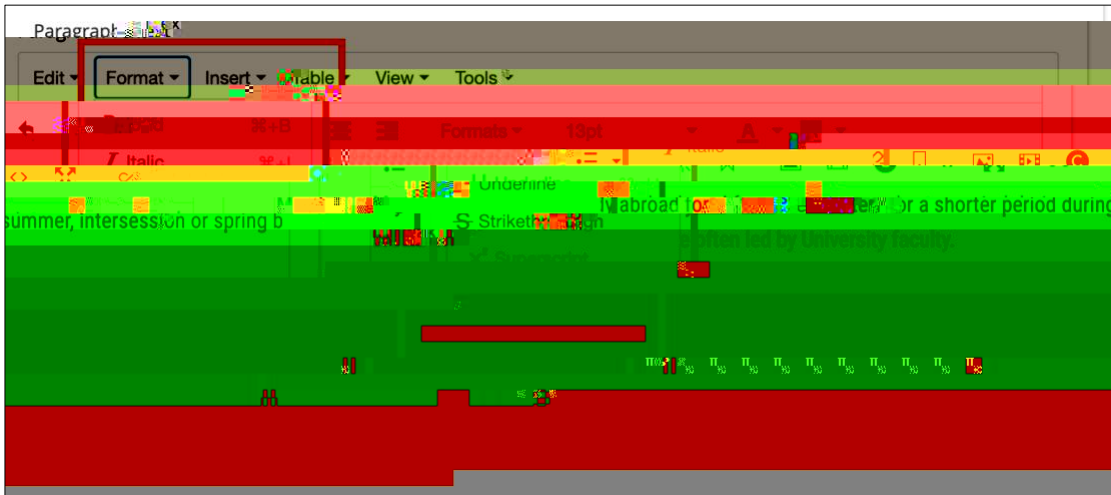
[Website accessibility](#) refers to the degree to which all people, regardless of disability or impairment, are able to easily use a website. Not every user is able to see images on a webpage, or use a keyboard, or mouse, or touch screen to interact with a page.

People with a range of vision problems, for instance, may use technology such as screen magnification, text-to-speech programs, screen readers and computer braille display to read a webpage and navigate through a website.

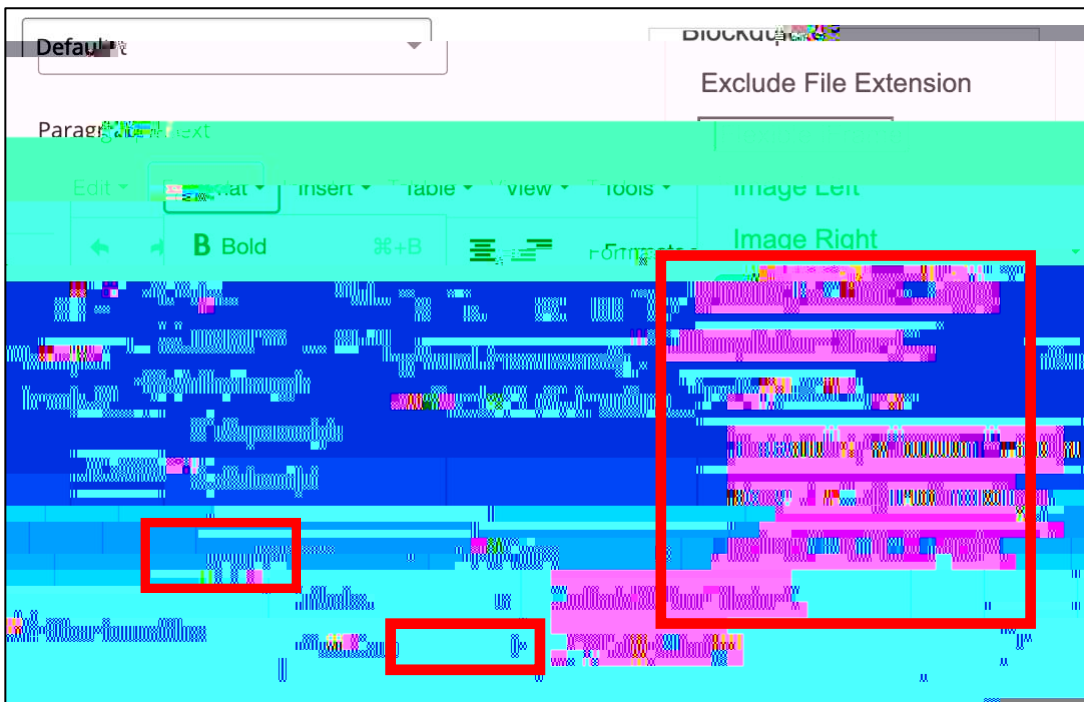
Individuals with degrees of cognitive impairment

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Then click on "Format" in the top menu and open the drop-down menu:



Scroll down and select "Formats," and then "Custom," and then one of the button options in purple, orange, or green (see below):



Selecting one of the button options will place the text you entered in a button icon.

Next you add the link.:

- o With your cursor, highlight the text again.
- o Click on the "insert link" icon.



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That will open the "Insert Link" dialog box.

In the "Link Source" field, click on "Choose file, page or link" to open a slide-out menu.

Use the "Browse" function to find the page, document or link that you want to embed in the button and select that item.

Click "Choose" in the upper right corner, and then click "OK." Whatever asset you want to embed in the button will appear in the Link Source field.

Click "Ok" in blue at the bottom of the dialog box. The button is now complete.