



Ms. Yerkes reported that the results show that governance is functioning well and most respondents are satisfied. She said that several issues were raised 1) need for consistent communication, 2) more openness, clearer timelines, transparency, 3) more clarity in the role of the liaisons, 4) more support for Staff Senate from Administration, 5) more focus on institutional policy.

Ms. Yerkes stated that the next steps will be:

President's Cabinet will review and refine liaison roles

UGC will review and if necessary revise the flowchart, and policy definitions

Planning and IE will continue to ramp up policy development and governance support efforts

Orientation to governance for new senators or the broader community.

Ms. Yerkes reported that the President's Cabinet made the decision to abstain from assessing governance until 2015.

Ms. Yerkes pointed out that the full report is available on the governance website <http://matrix.scranton.edu/Governance/>

Mr. Murphy said that the creation of the Staff Senate was a major step in providing staff with a voice in governance

The increase in the number of guests attending meetings is seen as an opportunity to improve campus communications and as an opportunity to get more people interested in participating in the Senate and committees;

Inviting Ms. Yerkes to speak at February meeting to discuss governance;

Ms. Cullen-Brown asked the Executive Committee to review the Incidental Use Policy;

Roundtable planning is moving forward;

Ms. Fetsko updated the Executive Committee on the Elections;

Ms. Fetsko will be reaching out to senators asking for two volunteers to sit on a committee that is forming charged with developing a policy on fundraising on campus;

Campus Ministries is sponsoring a trip to Cooperstown and we have been asked to encourage people to go on the trip.

6. Liaisons Report:

Ms. Day extended the gratitude of President and Sursum Corda Committee for all the work done by the Recognition & Excellence Award Committee. She congratulated the four winners.

Ms. Day reported a \$205,000,000 budget was approved by the Board of Trustees. She said that all the Vice Presidents had to cut their 710 cut by 1% and gave up new funding in an effort to balance the budget.

Ms. Day said that she has been working with the Staff Development Committee on a project.

7. Committee Reports:

Election and Membership

Ms. Fetsko reported that the committee will be sending out a call for nominations shortly. She said that nominees can be full- or part-time employees that have been employed her for at least two consecutive years. She added that nominations will be accepted until March 20th.

Ms. Fetsko reported that a Meet and Greet Luncheon as well as a Coffee with the Candidates (to cover 2<sup>nd</sup> shift employees) are scheduled for April 3<sup>rd</sup>. She said that computers will be available at the events to allow individuals to vote at those events. She said that there are 5 clerical staff, 6 professional staff, and 6 Maintenance and Trades staff seats open.

The Status of Women Committee is seeking a representative from the clerical staff and professional staff to serve on the committee. They meet once a month and look at women's issues and how they relate to the University. If you are interested in serving on the committee please contact Ms. Fetsko.

Recognition & Excellence Award

Mr. Murphy thanked the committee for the work with the Sursum Corda Awards. Mr. Wetherell reported that the committee has begun planning the May 16<sup>th</sup> Awards Luncheon.

Communication

Ms. Kennedy reported that the website is up to date. She said that information about the Roundtables is on the website and will be Royal News.

Mr. Wimmer reported that for the first time ever there is more content than pages for the Newsletter. He said that the committee will meet next week to review the copy and plan to publish the Newsletter the first full week of March.

#### Social Events and Community Building

It was reported that the committee is finalizing the details for the Meet and Greet Luncheon.

#### Staff Development

Ms. Mascelli reported that the committee continues to work with HR on planning a Lunch and Learn Program. She said that the program's intent is to provide information that will assist individuals in preparing for their performance appraisal. She said that the target date is sometime in late April.

#### Finance Committee

Ms. Fetsko reported that she now has access to the account. She asked if anyone is anticipating expenses to let her know.

#### By-Laws Committee

Ms. Cullen-Brown said that currently if a senator is unable to complete his/her term the seat is filled by ails fofkm(ails fofkm(8 f3(o)5(81.39 Tmn69.102.26 m)- w)6(/her)10( t4(o)7 52ub5.38 21on)3(n)3(p( )9(f

9. Open Items from the Floor

Ms. Mascelli encouraged everyone to attend Wellness Day. She said that the invitations were sent out but that some people did not receive the email. She said that anyone that did not