TO: Staff Senate

FROM: Catherine Schneider
 Staff Senate Secretary

DATE: November 30, 2012

SUBJECT: Minutes of November 14, 2012 Meeting
In attendance: Ms. Eagen, Ms. Fetsko, Ms. Hayes, Ms. Lang, Ms. Palko, Ms. Rafter, Ms. Schneider, Ms.
Scramuzza, Ms. Barnoski, Mr. Gaylets, Mr. Harris, Mr. Hurst, Mr. O’Malley, Mr. Pace, Mr. Sakowski, Mr.
Smoke, Ms. Cullen-Brown, Ms. Cummings, Ms. Egan, Mr. Franceschelli, Mr. Murphy, Ms. Rozelle, Mr.
Wetherell, Mr. Wimmer, Ms. Day.

Guests: Jordan Knicely, Paul Porter, Frank Cardamone, Gemma Davis

1. Welcome:
 Ms. Cullen-Brown called the meeting to order at 2:35 p.m. in the PNC Board Room of
Brennan Hall.
 Ms. Scramuzza offered the opening prayer

2. Attendance was taken. (see attendance above)
Alternates: Ms. Eagen and Ms. Cummings served as alternates for Professional/Paraprofessional
Senators not in attendance.

 Introduction and welcome of Ms. Barnoski as new Senator representing the MTTP
constituency following Mr. Wasalinko’s resignation of his position.

 Introduction of Mr. Kenneth Smoke as new alternate MTTP Senator, filling the vacancy
left by Ms. Barnoski.

3. Review of October Minutes.
A motion was made by Mr. O’Malley to accept the minutes. Ms. Barnoski seconded the motion.
Minutes accepted.

4. Approval of Agenda:
Ms. Cullen-Brown identified a change to the agenda. Ms. Day will provide Liaison Report. Mr.
Wetherell made a motion to accept the agenda. It was seconded by Mr. Murphy. The modified
agenda was approved.

5. Introduction of Howard Fischer, Co-Chair, Committee on the Status of Women:
Mr. Fischer spoke briefly and gave an overview on the mission and purpose of the committee.
He provided a handout to the full Senate regarding same.

6. Liaison’s Report:  Ms. Day reported that CPR training will be offered again through the Safety Committee,
which will take place on December 5
th and 6
th
. An e-mail announcement will be sent to
the campus community prior to the Thanksgiving break.  The focus of the FMC for the last several weeks has been to develop the 2012-2013
operating budget. 

Administrators to discuss individual concerns. The MTTP Senators were asked to follow up with
Facilities administrators to ascertain when the meetings will take place and with whom and to
report information gathered at December’s meeting so we can answer questions.
Mr. Wetherell advised that Roundtable Committee Reports are due by prior to December’s
meeting. Roundtable Chairs should important issues and any actions that we promised to take.
Ms Cullen-Brown advised that these reports and any actions taken will be shared with all Staff
by virtue of our website.
There were other areas of concern that the committee felt needed to be addressed with
Facilities administrators. The committee would like to meet Facilities administrators to address
these issues and asked for suggestions. Mr. Wetherell stated that his recommendation to all
Roundtable Committees is that the Committee should determine how they would like to
approach these issues with the parties involved. If the committee needs assistance of the
Executive Committee, it will be provided.
Clerical Constituency – Roundtable event took place on October 19 at 9:00. Approximately 30
were in attendance.
Overall focus was responses to questions sent in prior to the event. Subjects discussed included
Banner system, Alternative Work Schedule, University Logo line of clothing for Clerical staff and